

Scorer Cashless Payments (ScorerCP)

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Overview

Scorer cashless payments allows for each player in a session to pay by a method of their choosing with a complete audit trail of payments made.

NOTE: The payment types 90 and 99 are set for RealBridge and Tournament Pre-Entry and should NOT be changed. The system will automatically detect these events and change the payment type to these numbers.

Each session a player is assigned the type of payment they make, and a report is available showing how many players pay by each method.

The club can configure what methods of payment they will accept, and a default method of payment is assigned each session, with the Director or manager being able to alter the method of payment by player.

The balances for each player are stored within the Scorer database, and the user can import payments from bank statements (or self-configured csv files) as well as transferring funds between players on request.

The user has access to balances and to transactions from the membership screen, and the ability to email statements to individuals or to all members for any designated time period.

RealBridge pairs sessions will automatically use "R" for the letter and "RealBridge" for the section name -It is strongly recommended that the section "R" in the Scorer Options → Sections be removed or changed to another letter. (e.g. use D for Red in the sections)

For Teams or Swiss Pairs, avoid using the letter "R" for the section

Club Options Setup

In the Scorer Options screen, under membership details, the option to use Scorer Cashless Payments is available.

The screenshot shows the 'Club Options' window with the 'Membership Details' tab selected. The 'Use Cashless Payments' checkbox is checked. The 'Default Payment Type' is set to 'Money paid at session' and 'Default Particulars' is set to 'TbMoney'. The payment types table is also visible, showing various payment methods and their session costs.

Type	Description	Session Cost
0	Cashless Payment	\$7.00
11	Money paid at session	\$0.00
12	Ticket Pre-Purchased from Club	\$0.00
13	EFTPOS payment	\$0.00
90	RealBridge Cashless Payment	\$4.00
99	Pre-Entry Tournament Session	\$0.00

The config for the cashless payments is primarily in the membership tab of the options screen

1. If "Use Cashless Payments" is not ticked, then there are buttons that will not appear. Tick this box to use cashless payments.
2. The default payment type for the system is assigned by default to everyone who is entered as a player for each session. This should be the most common form of payment, and the person managing the session or payments can change the payment type for any player not paying by this type of payment.
3. When imports are made to the system, and a line added to the file, this is the default type of payment that will be added.

4. In this panel, the user can set up the types of payment allowed, and the cost to the player of each method of payment.

Pre-Entry Tournament MUST be 99

RealBridge Session MUST be 90

All players in these two types of events will have the payment type changed automatically

By using this the club may initiate a uniform charge per session or differentiate by session or by payment method.

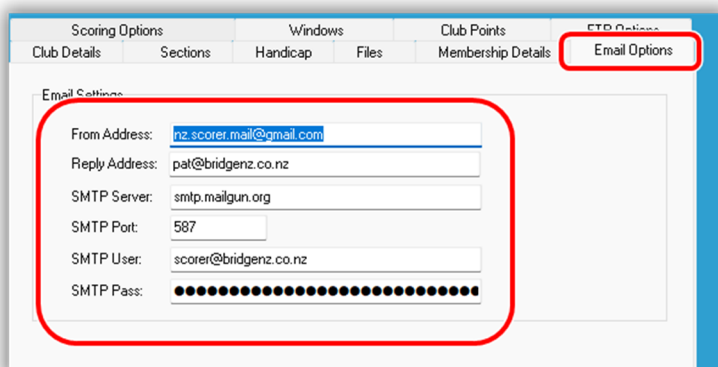
e.g. the club may choose to charge \$7 for regular sessions, \$4 for RealBridge sessions and \$5 for learners' follow-up sessions. Other types of payment and session charges are entered here as \$0.00 as they will not be charged to the member's account.

This may be used for free Birthday sessions or even a \$-40.00 for a playing director to be paid into their cashless payments.

All sessions are shown in the players transactions regardless of what method of payment is made.

IMPORTANT: Sessions played in Tournaments will automatically have payments allocated as type 99 – Pre-Paid Tournament Session and not be charged at session time – these should be manually transferred at the time of entry through the options available in the membership screen.

Email configuration



The screenshot shows the 'Email Options' tab selected in the 'Club Details' window. The 'Email Settings' section is highlighted with a red rounded rectangle. It contains the following fields:

- From Address: nz.scorer.mail@gmail.com
- Reply Address: pat@bridgenz.co.nz
- SMTP Server: smtp.mailgun.org
- SMTP Port: 587
- SMTP User: scorer@bridgenz.co.nz
- SMTP Pass: [masked with dots]

There is now another tab in the Options screen for email configuration.

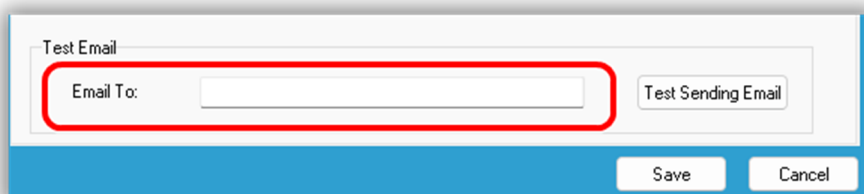
Nothing should be changed in this screen except for the Reply Address.

When members receive an email it will be from nz.scorer.mail@gmail .com, but if they reply to that mail it will go to the reply address. This will normally be the club email but can be for

example the treasurer or another address specifically set up for the purpose. If any member does NOT have an email address, then their email will be sent to this address.

Thus it is important to have email addresses for as many users as possible.

At the bottom of the Club Details tab, there is a test for the email system.



The screenshot shows the 'Test Email' dialog box. It has a text input field labeled 'Email To:' which is highlighted with a red rounded rectangle. To the right of the input field is a button labeled 'Test Sending Email'. At the bottom of the dialog are 'Save' and 'Cancel' buttons.

Enter an email address and click Test Sending Email and the user should receive an email.

MEMBERSHIP

It is important that your member details are correct, and also the club should add a user with computer number 1

Known As "Cashless Pmnt"

Surname "Contra Account"

This can then be used to manipulate payments when required (e.g. clear the balance on a member who has resigned in order to remove them from the membership)

NOTE: A player cannot be deleted from the membership if they have a non-zero balance in the cashless payments system.

Pairs Sessions

For Pairs sessions, the players screen now has another button where the Handicaps button is situated.

Pair No	Player1 No	Player1 Name	Player1 Payment Type	Player2 No	Player2 Name	Player2 Payment Type
1	37954	Robyn Albertson	Cashless Payment	16737	Robyn Green	Cashless Payment
2	17255	Ann Tyne	Cashless Payment	45966	Alex Drummond	Cashless Payment
3	16518	Pauline Swann	Cashless Payment	13786	Frances Patten	Cashless Payment
4	10948	Christina Mander	Cashless Payment	36080	Meredith Ross	Cashless Payment
5	5318	Susie Des Tombes	Cashless Payment	15697	Mary Slowe	Cashless Payment
6	45712	Margot Davenport	Cashless Payment	4446	Val Cooper	Cashless Payment

Pair No	Player1 No	Player1 Name	Player1 Payment Type	Player2 No	Player2 Name	Player2 Payment Type
1	45717	Pat Knight	Cashless Payment	18329	Guy Williamson	Cashless Payment
2	1221	Suzanne de Vire	Cashless Payment	40851	Lynne Noonan	Cashless Payment
3	13468	Clare Leyland	Cashless Payment	10253	Barbara Leach	Cashless Payment
4	45950	Mark Holden	Cashless Payment	56527	Judy Travers	Cashless Payment
5	46500	Julie Wright	Cashless Payment	10253	Barbara Leach	Cashless Payment
6	16663	Liz Olsen	Cashless Payment	9448	Joan Pearce	Cashless Payment

Each player is set to the system default type of payment on entry, and the user can change any of the payment types required by selecting the payment type next to the player. After selecting the appropriate payment type for each player (the majority will just be the default for the club) the “Process Payments” button will process the payments to the Scorer database and print a report showing the players in the different payment categories.

After all players’ payment type is set correctly, ensuring the “**tock**” is clicked to commit the changes. The user clicks “Process Payments”. This removes any previous entries for this session and assigns the charges to the players.

If the information is found to be incorrect, then the payment type for a player may be changed, and the session re-processed to correct it.

The report shows a list of the players as they are seated in table order with the

payment type code beside the player. Players with a current balance in Scorer of less than \$10 will be highlighted. Players set to use Cashless Payments, but have a low balance are highlighted. These players should be checked to ensure that the player number (name) is correct and the payment method is correct.

Audit Report for Session May Pairs - Afternoon			
Section: Black			
Black	NS1	45717 Pat Knight	11
Black	EW1	37954 Robyn Albertson	11
Black	NS2	10221 Suzanne de Vire	12
Black	EW2	40851 Lynne Noonan	12
Black	NS3	13468 Clare Leyland	12
Black	EW3	16518 Pauline Swann	12
Black	NS4	5318 Susie Des Tombes	12
Black	EW4	15697 Mary Slowe	12
Black	NS5	45950 Mark Holden	12
Black	EW5	10253 Barbara Leach	12
Black	NS6	16663 Liz Olsen	12
Black	EW6	9448 Joan Pearce	12
Black	NS7	4446 Val Cooper	12
Black	EW7	18329 Guy Williamson	12
Black	NS8	17255 Ann Tyne	12
Black	EW8	45966 Alex Drummond	12
Black	NS9	10948 Christina Mander	12
Black	EW9	36080 Meredith Ross	12
Black	NS10	5318 Susie Des Tombes	12
Black	EW10	15697 Mary Slowe	12
Black	NS11	45950 Mark Holden	12
Black	EW11	10253 Barbara Leach	12
Black	NS12	16663 Liz Olsen	12
Black	EW12	9448 Joan Pearce	12
Black	NS13	4446 Val Cooper	12
Black	EW13	18329 Guy Williamson	12
Black	NS14	17255 Ann Tyne	12
Black	EW14	45966 Alex Drummond	12
Black	NS15	10948 Christina Mander	12
Black	EW15	36080 Meredith Ross	12
Black	NS16	5318 Susie Des Tombes	12
Black	EW16	15697 Mary Slowe	12
Black	NS17	45950 Mark Holden	12
Black	EW17	10253 Barbara Leach	12
Black	NS18	16663 Liz Olsen	12
Black	EW18	9448 Joan Pearce	12
Black	NS19	4446 Val Cooper	12
Black	EW19	18329 Guy Williamson	12
Black	NS20	17255 Ann Tyne	12
Black	EW20	45966 Alex Drummond	12
Black	NS21	10948 Christina Mander	12
Black	EW21	36080 Meredith Ross	12
Black	NS22	5318 Susie Des Tombes	12
Black	EW22	15697 Mary Slowe	12
Black	NS23	45950 Mark Holden	12
Black	EW23	10253 Barbara Leach	12
Black	NS24	16663 Liz Olsen	12
Black	EW24	9448 Joan Pearce	12
Black	NS25	4446 Val Cooper	12
Black	EW25	18329 Guy Williamson	12
Black	NS26	17255 Ann Tyne	12
Black	EW26	45966 Alex Drummond	12
Black	NS27	10948 Christina Mander	12
Black	EW27	36080 Meredith Ross	12
Black	NS28	5318 Susie Des Tombes	12
Black	EW28	15697 Mary Slowe	12
Black	NS29	45950 Mark Holden	12
Black	EW29	10253 Barbara Leach	12
Black	NS30	16663 Liz Olsen	12
Black	EW30	9448 Joan Pearce	12
Black	NS31	4446 Val Cooper	12
Black	EW31	18329 Guy Williamson	12
Black	NS32	17255 Ann Tyne	12
Black	EW32	45966 Alex Drummond	12
Black	NS33	10948 Christina Mander	12
Black	EW33	36080 Meredith Ross	12
Black	NS34	5318 Susie Des Tombes	12
Black	EW34	15697 Mary Slowe	12
Black	NS35	45950 Mark Holden	12
Black	EW35	10253 Barbara Leach	12
Black	NS36	16663 Liz Olsen	12
Black	EW36	9448 Joan Pearce	12
Black	NS37	4446 Val Cooper	12
Black	EW37	18329 Guy Williamson	12
Black	NS38	17255 Ann Tyne	12
Black	EW38	45966 Alex Drummond	12
Black	NS39	10948 Christina Mander	12
Black	EW39	36080 Meredith Ross	12
Black	NS40	5318 Susie Des Tombes	12
Black	EW40	15697 Mary Slowe	12
Black	NS41	45950 Mark Holden	12
Black	EW41	10253 Barbara Leach	12
Black	NS42	16663 Liz Olsen	12
Black	EW42	9448 Joan Pearce	12
Black	NS43	4446 Val Cooper	12
Black	EW43	18329 Guy Williamson	12
Black	NS44	17255 Ann Tyne	12
Black	EW44	45966 Alex Drummond	12
Black	NS45	10948 Christina Mander	12
Black	EW45	36080 Meredith Ross	12
Black	NS46	5318 Susie Des Tombes	12
Black	EW46	15697 Mary Slowe	12
Black	NS47	45950 Mark Holden	12
Black	EW47	10253 Barbara Leach	12
Black	NS48	16663 Liz Olsen	12
Black	EW48	9448 Joan Pearce	12
Black	NS49	4446 Val Cooper	12
Black	EW49	18329 Guy Williamson	12
Black	NS50	17255 Ann Tyne	12
Black	EW50	45966 Alex Drummond	12
Black	NS51	10948 Christina Mander	12
Black	EW51	36080 Meredith Ross	12
Black	NS52	5318 Susie Des Tombes	12
Black	EW52	15697 Mary Slowe	12
Black	NS53	45950 Mark Holden	12
Black	EW53	10253 Barbara Leach	12
Black	NS54	16663 Liz Olsen	12
Black	EW54	9448 Joan Pearce	12
Black	NS55	4446 Val Cooper	12
Black	EW55	18329 Guy Williamson	12
Black	NS56	17255 Ann Tyne	12
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Black	NS57	10948 Christina Mander	12
Black	EW57	36080 Meredith Ross	12
Black	NS58	5318 Susie Des Tombes	12
Black	EW58	15697 Mary Slowe	12
Black	NS59	45950 Mark Holden	12
Black	EW59	10253 Barbara Leach	12
Black	NS60	16663 Liz Olsen	12
Black	EW60	9448 Joan Pearce	12
Black	NS61	4446 Val Cooper	12
Black	EW61	18329 Guy Williamson	12
Black	NS62	17255 Ann Tyne	12
Black	EW62	45966 Alex Drummond	12
Black	NS63	10948 Christina Mander	12
Black	EW63	36080 Meredith Ross	12
Black	NS64	5318 Susie Des Tombes	12
Black	EW64	15697 Mary Slowe	12
Black	NS65	45950 Mark Holden	12
Black	EW65	10253 Barbara Leach	12
Black	NS66	16663 Liz Olsen	12
Black	EW66	9448 Joan Pearce	12
Black	NS67	4446 Val Cooper	12
Black	EW67	18329 Guy Williamson	12
Black	NS68	17255 Ann Tyne	12
Black	EW68	45966 Alex Drummond	12
Black	NS69	10948 Christina Mander	12
Black	EW69	36080 Meredith Ross	12
Black	NS70	5318 Susie Des Tombes	12
Black	EW70	15697 Mary Slowe	12
Black	NS71	45950 Mark Holden	12
Black	EW71	10253 Barbara Leach	12
Black	NS72	16663 Liz Olsen	12
Black	EW72	9448 Joan Pearce	12
Black	NS73	4446 Val Cooper	12
Black	EW73	18329 Guy Williamson	12
Black	NS74	17255 Ann Tyne	12
Black	EW74	45966 Alex Drummond	12
Black	NS75	10948 Christina Mander	12
Black	EW75	36080 Meredith Ross	12
Black	NS76	5318 Susie Des Tombes	12
Black	EW76	15697 Mary Slowe	12
Black	NS77	45950 Mark Holden	12
Black	EW77	10253 Barbara Leach	12
Black	NS78	16663 Liz Olsen	12
Black	EW78	9448 Joan Pearce	12
Black	NS79	4446 Val Cooper	12
Black	EW79	18329 Guy Williamson	12
Black	NS80	17255 Ann Tyne	12
Black	EW80	45966 Alex Drummond	12
Black	NS81	10948 Christina Mander	12
Black	EW81	36080 Meredith Ross	12
Black	NS82	5318 Susie Des Tombes	12
Black	EW82	15697 Mary Slowe	12
Black	NS83	45950 Mark Holden	12
Black	EW83	10253 Barbara Leach	12
Black	NS84	16663 Liz Olsen	12
Black	EW84	9448 Joan Pearce	12
Black	NS85	4446 Val Cooper	12
Black	EW85	18329 Guy Williamson	12
Black	NS86	17255 Ann Tyne	12
Black	EW86	45966 Alex Drummond	12
Black	NS87	10948 Christina Mander	12
Black	EW87	36080 Meredith Ross	12
Black	NS88	5318 Susie Des Tombes	12
Black	EW88	15697 Mary Slowe	12
Black	NS89	45950 Mark Holden	12
Black	EW89	10253 Barbara Leach	12
Black	NS90	16663 Liz Olsen	12
Black	EW90	9448 Joan Pearce	12
Black	NS91	4446 Val Cooper	12
Black	EW91	18329 Guy Williamson	12
Black	NS92	17255 Ann Tyne	12
Black	EW92	45966 Alex Drummond	12
Black	NS93	10948 Christina Mander	12
Black	EW93	36080 Meredith Ross	12
Black	NS94	5318 Susie Des Tombes	12
Black	EW94	15697 Mary Slowe	12
Black	NS95	45950 Mark Holden	12
Black	EW95	10253 Barbara Leach	12
Black	NS96	16663 Liz Olsen	12
Black	EW96	9448 Joan Pearce	12
Black	NS97	4446 Val Cooper	12
Black	EW97	18329 Guy Williamson	12
Black	NS98	17255 Ann Tyne	12
Black	EW98	45966 Alex Drummond	12
Black	NS99	10948 Christina Mander	12
Black	EW99	36080 Meredith Ross	12
Black	NS100	5318 Susie Des Tombes	12
Black	EW100	15697 Mary Slowe	12
Black	NS101	45950 Mark Holden	12
Black	EW101	10253 Barbara Leach	12
Black	NS102	16663 Liz Olsen	12
Black	EW102	9448 Joan Pearce	12
Black	NS103	4446 Val Cooper	12
Black	EW103	18329 Guy Williamson	12
Black	NS104	17255 Ann Tyne	12
Black	EW104	45966 Alex Drummond	12
Black	NS105	10948 Christina Mander	12
Black	EW105	36080 Meredith Ross	12
Black	NS106	5318 Susie Des Tombes	12
Black	EW106	15697 Mary Slowe	12
Black	NS107	45950 Mark Holden	12
Black	EW107	10253 Barbara Leach	12
Black	NS108	16663 Liz Olsen	12
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Black	EW109	18329 Guy Williamson	12
Black	NS110	17255 Ann Tyne	12
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Black	EW111	36080 Meredith Ross	12
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Black	EW112	15697 Mary Slowe	12
Black	NS113	45950 Mark Holden	12
Black	EW113	10253 Barbara Leach	12
Black	NS114	16663 Liz Olsen	12
Black	EW114	9448 Joan Pearce	12
Black	NS115	4446 Val Cooper	12
Black	EW115	18329 Guy Williamson	12
Black	NS116	17255 Ann Tyne	12
Black	EW116	45966 Alex Drummond	12
Black	NS117	10948 Christina Mander	12
Black	EW117	36080 Meredith Ross	12
Black	NS118	5318 Susie Des Tombes	12
Black	EW118	15697 Mary Slowe	12
Black	NS119	45950 Mark Holden	12
Black	EW119	10253 Barbara Leach	12
Black	NS120	16663 Liz Olsen	12
Black	EW120	9448 Joan Pearce	12
Black	NS121	4446 Val Cooper	12
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Black	NS122	17255 Ann Tyne	12
Black	EW122	45966 Alex Drummond	12
Black	NS123	10948 Christina Mander	12
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Black	NS124	5318 Susie Des Tombes	12
Black	EW124	15697 Mary Slowe	12
Black	NS125	45950 Mark Holden	12
Black	EW125	10253 Barbara Leach	12
Black	NS126	16663 Liz Olsen	12
Black	EW126	9448 Joan Pearce	12
Black	NS127	4446 Val Cooper	12
Black	EW127	18329 Guy Williamson	12
Black	NS128	17255 Ann Tyne	12
Black	EW128	45966 Alex Drummond	12
Black	NS129	10948 Christina Mander	12
Black	EW129	36080 Meredith Ross	12
Black	NS130	5318 Susie Des Tombes	12
Black	EW130	15697 Mary Slowe	12
Black	NS131	45950 Mark Holden	12
Black	EW131	10253 Barbara Leach	12
Black	NS132	16663 Liz Olsen	12
Black	EW132	9448 Joan Pearce	12
Black	NS133	4446 Val Cooper	12
Black	EW133	18329 Guy Williamson	12
Black	NS134	17255 Ann Tyne	12
Black	EW134	45966 Alex Drummond	12
Black	NS135	10948 Christina Mander	12
Black	EW135	36080 Meredith Ross	12
Black	NS136	5318 Susie Des Tombes	12
Black	EW136	15697 Mary Slowe	12
Black	NS137	45950 Mark Holden	12
Black	EW137	10253 Barbara Leach	12
Black	NS138	16663 Liz Olsen	12
Black	EW138	9448 Joan Pearce	12
Black	NS139	4446 Val Cooper	12
Black	EW139	18329 Guy Williamson	12
Black	NS140	17255 Ann Tyne	12
Black	EW140	45966 Alex Drummond	12
Black	NS141	10948 Christina Mander	12
Black	EW141	36080 Meredith Ross	12
Black	NS142	5318 Susie Des Tombes	12
Black	EW142	15697 Mary Slowe	12
Black	NS143	45950 Mark Holden	12
Black	EW143	10253 Barbara Leach	12
Black	NS144	16663 Liz Olsen	12
Black	EW144	9448 Joan Pearce	12
Black	NS145	4446 Val Cooper	12
Black	EW145	18329 Guy Williamson	12
Black	NS146	17255 Ann Tyne	12
Black	EW146	45966 Alex Drummond	12
Black	NS147	10948 Christina Mander	12
Black	EW147	36080 Meredith Ross	12
Black	NS148	5318 Susie Des Tombes	12
Black	EW148	15697 Mary Slowe	12
Black	NS149	45950 Mark Holden	12
Black	EW149	10253 Barbara Leach	12
Black	NS150	16663 Liz Olsen	12
Black	EW150	9448 Joan Pearce	12
Black	NS151	4446 Val Cooper	12
Black	EW151	18329 Guy Williamson	12
Black	NS152	17255 Ann Tyne	12
Black	EW152	45966 Alex Drummond	12
Black	NS153	10948 Christina Mander	12
Black	EW153	36080 Meredith Ross	12
Black	NS154	5318 Susie Des Tombes	12
Black	EW154	15697 Mary Slowe	12
Black	NS155	45950 Mark Holden	12
Black	EW155	10253 Barbara Leach	12
Black	NS156	16663 Liz Olsen	12
Black	EW156	9448 Joan Pearce	12
Black	NS157	4446 Val Cooper	12
Black	EW157	18329 Guy Williamson	12
Black	NS158	17255 Ann Tyne	12
Black	EW158	45966 Alex Drummond	12
Black	NS159	10948 Christina Mander	12
Black	EW159	36080 Meredith Ross	12
Black	NS160	5318 Susie Des Tombes	12
Black	EW160	15697 Mary Slowe	12
Black	NS161	45950 Mark Holden	12
Black	EW161	10253 Barbara Leach	12
Black	NS162	16663 Liz Olsen	12
Black	EW162	9448 Joan Pearce	12
Black	NS163	4446 Val Cooper	12
Black	EW163	18329 Guy Williamson	12
Black	NS164	17255 Ann Tyne	

Following this is a list of the different payment types with the players who are allocated to have paid by that method.

At the bottom of each group is a total of the number of players in that group.

This allows for auditing of the session to ensure the correct amount has been received to bank.

Teams

The player payments are made by “Session” and the “Session” may be any number of rounds that the club determines appropriate.

e.g. The event may be (not limited to) the following:

- Each session teams play 1 x 24-board match against another team
- Each session consists of 2 x 13-board matches
- Each session teams play 3 x 9-board matches
- Each session teams play 4 x 8-board matches

From Scorer V22.02, the round players’ screen allows the user to set the date/time for that session. This allows ScorerCP to determine which sessions were played by which players and allocate payments correctly.

IMPORTANT: If the teams event is NOT a tournament and two sessions are to be charged on the same day, then TWO entries are required in the calendar for the charges to be allocated.

From the Draw screen, after uploading names, press Enter Names.

The 'Enter Names' window has a 'Session' dropdown menu set to '3/03/2022 Evening' and a 'Team No' input field. Below these is a large blue area. At the bottom are buttons for 'Back', 'Process payments', 'Copy From Previous Rounds', 'Default All', and 'Clear All'.

Team	Comp	Player 1	Comp	Player 2	Comp
1	45985	Alan Cavanagh	11348	James H. Kelly	9697
2	16668	John Cavanagh	10747	David H. Kelly	7650
3	4446	Neil Cavanagh	10948	Michael H. Kelly	27780
4	5318	David H. Kelly	45712	Michael H. Kelly	10253
5	17255	Alan Kelly	8858	Michael H. Kelly	36080
6	53540	Alan H. Kelly	46494	Neil H. Kelly	56627
7	34947	David H. Kelly	27624	Michael H. Kelly	16660
8	56532	Alan H. Kelly	56521	Michael H. Kelly	13468
9	27618	Alan H. Kelly	16737	Michael H. Kelly	54279
10	9448	Alan H. Kelly	27617	Michael H. Kelly	16663
11	44841	Alan H. Kelly	2825	Michael H. Kelly	37954
12	50171	Alan H. Kelly	43487	Michael H. Kelly	1328

The 'Session' dropdown menu is open, showing a list of dates and times for sessions, including '3/03/2022 Evening', '7/04/2022 Evening', '5/05/2022 Evening', '2/06/2022 Evening', '7/07/2022 Evening', '4/08/2022 Evening', '1/09/2022 Evening', and '13/10/2022 Evening'.

The Session drop-down allows the user to select the date/time of the session to be charged.

PLEASE NOTE: IF the event is a tournament, then all payment types will be automatically changed to 99 – Pre-Paid Tournament Entry and must be managed separately.

Audit Report for Session Gladys Palmer Teams - Evening
Gladys Palmer Teams: Round : 2

1	45696 Alex Drummond 11	11348 Joan McCarthy 11	3697 Mary Jane Farrell 5	4885 Gayle Culwick 11
2	16668 John Cormack 11	10747 David Macdonald 11	7650 Dinne Hall 5	44884 Linda Caradus 5
3	4446 Val Cooper 5	10948 Christina Mander 5	27780 Stefan Prentice 11	24281 Paula Gilbert 11
4	5318 Susie Des Tombe 12	45712 Margot Davenport 5	10253 Barbara Leach 5	46500 Julie Wright 12
5	17255 Ann Tyrie 11	8858 Rhondra Sweetman 5	36080 Meredith Ross 5	45761 Ross Craig 11
6	53540 Peter Heazlewood 12	46494 Nat Dunning 12	56627 Judy Travers 12	18329 Gay Williamson 12
7	34947 David Young 5	27624 Marilyn Goddard 11	16660 Marcia Gibson 11	27623 Anne Patterson 11
8	56532 Win McLea 11	56521 Rosemary Tyler 11	13468 Claire Leyland 11	12214 Pat Mitchell 11
9	27618 Robert Philpott 12	16737 Robyn Green 13	54279 John McLean 11	1332 Andy Marshall 11
10	9448 Anne Pearce 11	27617 Helen Philpott 11	16663 Liz Olsen 11	32006 Jan Hughes 11
11	44841 Paul Cheng 11	2625 Sally Schoon 5	37954 Robyn Albertson 5	1128 Stella Bridge 11
12	50171 Colleen Pilgrim 11	43487 Judith Nathan 5	1328 James Wood 11	27664 Sally Huelin 5

----- End of Round Players for round 2

Swiss Pairs Round 2 - Cashless Payment

10253	Barbara Leach
10948	Christina Mander
27664	Sally Huelin
2825	Sally Schoon
34947	David Young
36080	Meredith Ross
37954	Robyn Albertson
43487	Judith Nathan
4446	Val Cooper
44884	Linda Caradus
45712	Margot Davenport
7650	Dinne Hall
8858	Rhondra Sweetman
9697	Mary Jane Farrell

0 - TOTAL: 14

Swiss Pairs Round 2 - Money paid at session

10747	David Macdonald
1128	Stella Bridge
11348	Joan McCarthy
12214	Pat Mitchell
1328	James Wood
1332	Andy Marshall
13468	Claire Leyland
16660	Marcia Gibson
16663	Liz Olsen
16668	John Cormack
17255	Ann Tyrie
24281	Paula Gilbert
27617	Helen Philpott

Audit Report for Session Gladys Palmer Teams - Evening

27623	Anne Patterson
27624	Marilyn Goddard
27780	Stefan Prentice
32006	Jan Hughes
44841	Paul Cheng
45696	Alex Drummond
45761	Ross Craig
4885	Gayle Culwick
50171	Colleen Pilgrim
54279	John McLean
56521	Rosemary Tyler
56532	Win McLea
9448	Anne Pearce

11 - TOTAL: 26

Swiss Pairs Round 2 - Ticket Pre-Purchased

18329	Gay Williamson
27618	Robert Philpott
46494	Nat Dunning
46500	Julie Wright
5318	Susie Des Tombe
53540	Peter Heazlewood
56627	Judy Travers

12 - TOTAL: 7

Swiss Pairs Round 2 - EFTPOS payment

16737	Robyn Green
-------	-------------

13 - TOTAL: 1

After clicking Process Payments, a report is displayed showing the players with their payment types and highlighting cashless payment entries with low funds:

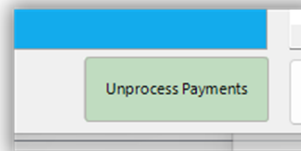
The players highlighted will have been designated to pay using cashless payments, but have less the \$10 available in their account currently.

This may be due to any of several factors including, but not limited to:

- The payment type has been allocated incorrectly OR
- The club charges the players retrospectively OR
- An incorrect player number has been entered, so the payment is for the wrong player.

The cause of these should be investigated to ensure payments are allocated correctly.

If errors are found, either in the players' payments or the date allocated, then the user has the option to unprocess those payments:



By unprocessing the payments, entries are removed, for that round, from the players' transactions.

After corrections are made, the process payments can be used again to process these correctly.

Swiss Pairs

With the release of Scorer Cashless Payments, it is now possible to have different players for the same pair number in different rounds of Swiss Pairs.

The 'Draw' screen shows the 'Round Number' set to 2. The 'Enter Names' button is highlighted with a red box. Other options include 'Automatic Draw', 'Manual / Edit draw', 'Custom Draw', 'Table order', 'Team/Pair order', 'View Print', and 'View Draw In Browser'.

From the Draw screen for the round, click Enter Players.

This brings up the SP Round Players, similar to the Team Round Players in Teams.

These are the players whose names will be sent off for Master Points.

If the screen is empty, then it can be populated by using either "Default All" (1) to populate from the players entered for the event, or "Copy from Previous Round" (2)

The 'Enter Names' screen shows the 'Session' set to 3/05/2022 Evening. The 'Pair No' is 1. The 'Payment Type' dropdown is open, showing options like 'Cashless Payment', 'RealBridge Cashless Pa', 'Lesson Fee', 'Learners' Introduction', 'Money paid at session', 'Ticket Pre-Purchased f', 'EFTPOS payment', and 'Other'. The 'Copy From Previous Rounds' and 'Default All' buttons are highlighted with red boxes.

Team	Comp	Player 1	Comp	Player 2
1	18737	Fedya Green	45830	Suie Cakebread
2	27623	Adam Robinson	46500	Julia Wright
3	4446	Nick Cooper	13468	Chris Ireland
4	27624	Michael Cooper	56652	Chris Gil
5	10253	Robert Smith	45712	Michael Wright
6	46494	Harriet Cooper	56627	Julia Wright
7	11852	John Smith	45854	Timothy Wright
8	11348	John Smith	17255	Anna Lee
9	18019	Robert Cooper	4979	Chris Wright
10	9054	London Ingle	20589	Anna Wright
11	5318	Steve Cooper	20241	Michael Wright
12	45696	Michael Cooper	45697	Chris Wright
13	45717	Portugal	7650	Chris Wright
14	37956	Julia Wright	36080	Michael Wright
15	9697	Michael Cooper	27780	Steve Wright
16	16660	Michael Cooper	48004	Chris Wright
17	16663	London	9448	Anna Wright
18	10747	Chris Cooper	16668	John Wright

Player names may be changed here to reflect "Substitutes" who are playing this round.

To change the player names, select the pair and make the change (4).

Payment types should be changed to reflect the payments made by that player. Most players should be paying by system default payment type. Change the payment type using the drop-down:

Hint: After clicking the dropdown (5), type the first letter of the payment type to use, then press the ENTER key

Ensure that the session date/time is selected for this session (3) before clicking "Process Payments".

Audit Report for Session Garland Pairs XIMP - Evening			
Swiss Pairs Round Players 2			
1	37 Robyn Green 0	45830	Stake/Cashless 14
2	2768 Michaela Mendenhall 10	46500	Julia Kington 11
3	4448 Phil Cooper 11	13468	Clare Layland 8
4	10232 Barbara Leman 11	56852	Clare Layland 8
5	10232 Barbara Leman 11	45712	Margaret Cunningham 12
6	11887 Judy Kington 11	56827	Julia Kington 11
7	11887 Judy Kington 11	45854	Timothy Kington 11
8	17255 Alan Taylor 11	4979	Don Delgalech 11
9	4979 Don Delgalech 11	20588	Alan Taylor 11
10	20588 Alan Taylor 11	20241	Margaret Cunningham 12
11	20241 Margaret Cunningham 12	45897	David Cunningham 12
12	45897 David Cunningham 12	7650	David Cunningham 12
13	7650 David Cunningham 12	36680	Barbara Leman 11
14	36680 Barbara Leman 11	27780	Stacy Kington 11
15	27780 Stacy Kington 11	48004	Clare Layland 8
16	48004 Clare Layland 8	9448	Alan Taylor 11
17	9448 Alan Taylor 11	16668	Julia Kington 11
18	16668 Julia Kington 11		
----- End of Round Players for round 2			
Swiss Pairs Round 2 - Cashless Payment			
4979	Don Delgalech		
5318	Barbara Leman 11		
7650	David Cunningham 12		
9054	Clare Layland 8		
9448	Alan Taylor 11		
9697	Julia Kington 11		
10747	David Cunningham 12		
11348	Alan Taylor 11		
13468	Clare Layland 8		
16600	Barbara Leman 11		
16663	Julia Kington 11		
16668	David Cunningham 12		
16737	Margaret Cunningham 12		
17255	Alan Taylor 11		
18019	Barbara Leman 11		
20241	Margaret Cunningham 12		
20588	Alan Taylor 11		
27624	Margaret Cunningham 12		
27780	Stacy Kington 11		
36680	Barbara Leman 11		
37956	Julia Kington 11		
45896	Alan Taylor 11		
45897	David Cunningham 12		
45717	Paul Kington 11		
Audit Report for Session Garland Pairs XIMP - Evening			
46494	Alan Taylor 11		
48004	Clare Layland 8		
56852	Julia Kington 11		
0 - TOTAL: 27			
Swiss Pairs Round 2 - RealBridge Cashless			
45854	Julia Kington 11		
1 - TOTAL: 1			
Swiss Pairs Round 2 - Money paid at session			
4448	Alan Taylor 11		
10253	Barbara Leman 11		
11852	Julia Kington 11		
45830	Stacy Kington 11		
46500	Julia Kington 11		
11 - TOTAL: 5			
Swiss Pairs Round 2 - Ticket Pre-Purchased			
27623	Barbara Leman 11		
45712	Margaret Cunningham 12		
56827	Julia Kington 11		
12 - TOTAL: 3			

The report shows the payment type allocated to each player and the groups of payment types summarised.

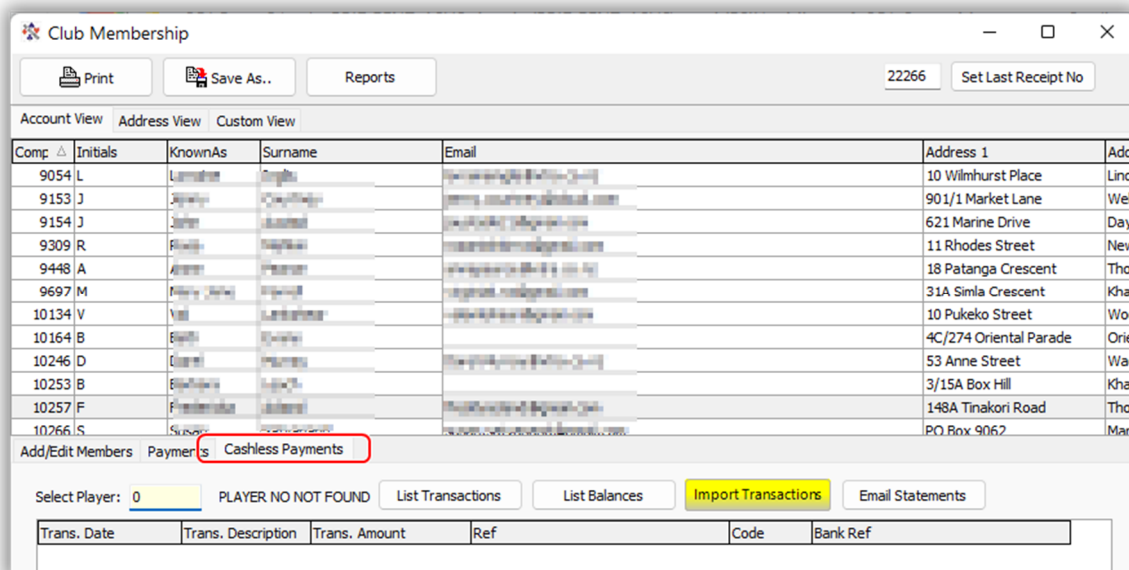
The highlighted players have chosen Cashless Payments but have a low balance in Scorer's records.

If, after the payment is processed, it is determined that one or more settings are incorrect, then the UnProcess Payment option is available.

NOTE: After processing the payments

Administration and reporting

In the Club Membership, there is a new tab called “Cashless Payments



In this screen the user is able to see transactions and balances for members, import payments and email statements.

Selecting player 0 shows information for all members. These can be sorted and filtered as required by the user.

List Transactions

Entering the computer number of a player and selecting “List Transactions” shows all the transactions for that player. This is a reporting tool and can not be changed here.

If Select Player is 0, then all members are listed:

The screenshot shows the 'List Transactions' tab for all members. The 'Select Player' dropdown is set to '0', and the 'All Members' button is highlighted. The 'List Transactions' button is highlighted. Below the buttons is a table with the following columns: Comp No., Title, KnownAs, Surname, Trans. Date, Trans. Description, Trans. Amount, and Ref.

Comp No.	Title	KnownAs	Surname	Trans. Date	Trans. Description	Trans. Amount	Ref
16737	Mrs	Stella	Bridge	25/05/2022 12:21:45	Transfer	-\$720.00	To Contra[1]
1	Mrs	Stella	Bridge	25/05/2022 12:21:45	Transfer	\$720.00	To Contra[16737]
1128	Mrs	Stella	Bridge	23/05/2022 11:22:01	Transfer	-\$50.00	Transfer to partner[115]
1128	Mrs	Stella	Bridge	23/05/2022 11:20:27	Session Charge	\$120.00	Payment received at ses
1441	Mrs	Stella	Bridge	23/05/2022	Session Mon Evening 29	\$0.00	Session Mon Evening 29
45830	Mrs	Stella	Bridge	23/05/2022	Session Mon Evening 29	-\$5.00	Session Mon Evening 29
37954	Mrs	Stella	Bridge	23/05/2022	Session Mon Evening 29	-\$5.00	Session Mon Evening 29
1128	Mrs	Stella	Bridge	22/05/2022 6:54:38 A	Session Charge	\$100.00	22/6/22 vouchers
30117	Mrs	Stella	Bridge	19/05/2022 12:37:54	Transfer	\$37.00	Test transfer
1129	Mrs	Stella	Bridge	19/05/2022 12:37:54	Transfer	-\$37.00	Test transfer
30117	Mrs	Stella	Bridge	19/05/2022 12:30:24	Session Charge	\$25.00	Test transfer
1129	Mrs	Stella	Bridge	19/05/2022 12:30:24	Session Charge	-\$25.00	Test transfer

If a specific member number is entered, then the first 4 columns are no longer required in the table and are removed.

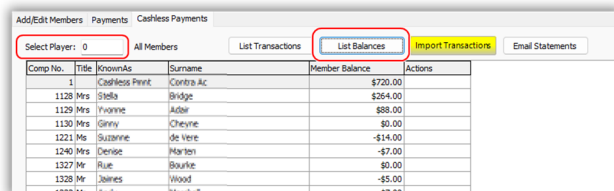
Once again, all columns are able to be sorted and filtered to make it easy to see transactions for a specific date (range) or specific player(s).

The screenshot shows the 'List Transactions' tab for a specific member. The 'Select Player' dropdown is set to '1128', and the 'Stella Bridge' button is highlighted. The 'List Transactions' button is highlighted. Below the buttons is a table with the following columns: Trans. Date, Trans. Description, Trans. Amount, Ref, Code, and Bank Ref.

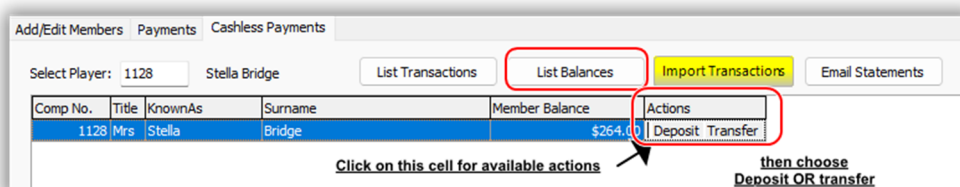
Trans. Date	Trans. Description	Trans. Amount	Ref	Code	Bank Ref
23/05/2022 11:22:01	Transfer	-\$50.00	Transfer to partner[11527]	0	
23/05/2022 11:20:27	Session Charge	\$120.00	Payment received at session	0	
22/05/2022 6:54:38 A	Session Charge	\$100.00	22/6/22 vouchers	0	
9/05/2022	Session Charge	-\$7.00	Session Monday Evening	0	
28/04/2022	Session Charge	-\$7.00	Session Thu Afternoon 2898	0	
27/04/2022	Session Charge	-\$7.00	Session Wed Evening 2772	0	
1/04/2022	Bank Deposit crest	\$120.00	csv import 2022-05-25 12:11	0	
3/03/2022	Session Charge	\$0.00	Session Thursday Evening	0	
2/02/2022	Session Charge	-\$5.00	Session Evening - 889	0	
20/07/2021 11:59:38	Session Charge	\$0.00	Opening Balance	0	

List Balances

Initially this shows the balance for the player selected (or for all players if 0 is selected)



Comp No.	Title	KnownAs	Surname	Member Balance	Actions
1		Cashless Print	Contra Ric	\$720.00	
1128	Mrs	Stella	Bridge	\$264.00	
1129	Mrs	Fionne	Alder	\$88.00	
1130	Mrs	Ginny	Cheyne	\$0.00	
1221	Ms	Suzanne	de Vere	-\$14.00	
1240	Mrs	Dense	Marten	-\$7.00	
1327	Mr	Rue	Bourke	\$0.00	
1328	Mr	James	Wood	\$5.00	
1333	Mr	Andy	Marshall	-\$7.00	



Comp No.	Title	KnownAs	Surname	Member Balance	Actions
1128	Mrs	Stella	Bridge	\$264.00	Deposit Transfer

Click on this cell for available actions

then choose Deposit OR transfer

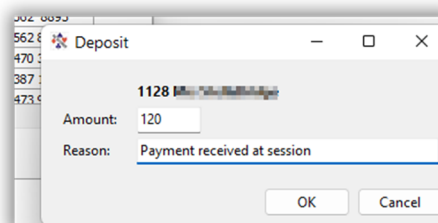
Clicking in the “Actions” cell on the row of the player gives options to manually add (withdraw) money from the player’s account or to transfer money to another player.

All transactions are recorded for audit purposes, so if a transaction is completed incorrectly, then another transaction is required to reverse that.

Deposit

Clicking Deposit brings up a window to allow for a deposit (withdrawals are negative deposits)

The user should always add a Reason for this.



Deposit

1128 Mrs Stella Bridge

Amount: 120

Reason: Payment received at session

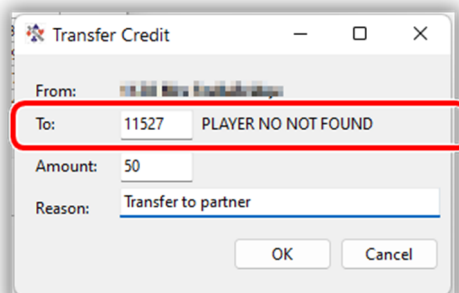
OK Cancel

Transfer

This option allows the user to transfer from one player to another.

When the player receiving the transfer is not found, then this is indicated, allowing for correction before transferring the funds. IT WILL NOT STOP THE TRANSFER!

Any transfer of this nature automatically records the numbers of the player s in the reason for BOTH transaction entries (the receiving player has the computer number of the player it is from and vice versa)



Transfer Credit

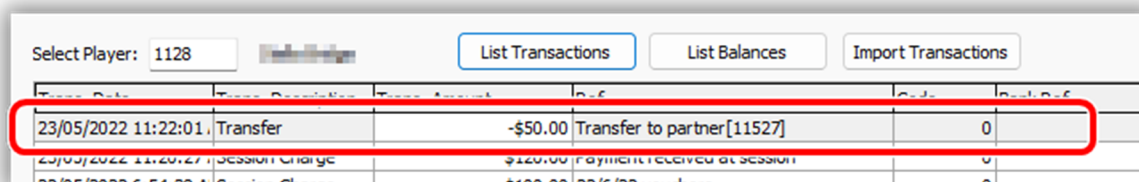
From: 1128 Mrs Stella Bridge

To: 11527 PLAYER NO NOT FOUND

Amount: 50

Reason: Transfer to partner

OK Cancel



Date	Description	Amount	Ref	Code	Inst Ref
23/05/2022 11:22:01	Transfer	-\$50.00	Transfer to partner[11527]	0	
23/05/2022 11:20:27	Session Charge	\$120.00	Payment received at session	0	
23/05/2022 6:54:38 A	Session Charge	\$100.00	23/5/22 vouchers	0	

It is suggested that the club create a new member number 1 with the name

KnownAs = Cashless Pmt

Surname=Contra Ac

By using this, funds can be transferred if there is a problem with a member that requires adding or subtracting finds, and the process is audited.

Import transactions

This allows the user to import a csv file which contains fields SPECIFICALLY NAMED:

Date : The date of the bank transaction.,

Amount: The amount of the transaction,

Particulars: MUST be one of "TblMoney" | "Sub" | "TEntry",

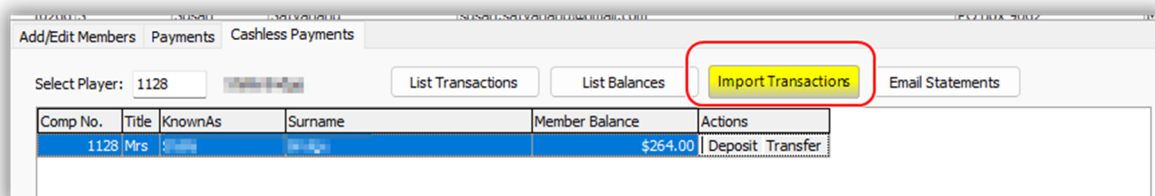
Code: Only used if this is a tournament entry (TEntry) and needs to be the eventid of the event,

Reference: The computer number of the member or player entering a tournament.

All other fields are ignored.

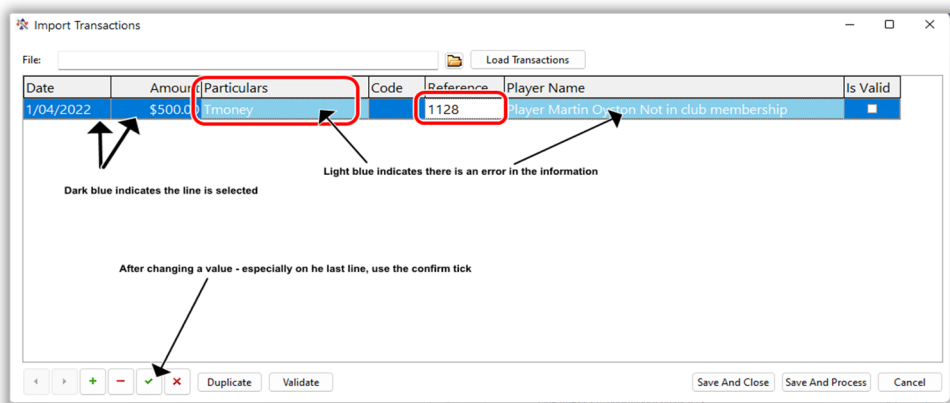
HINT: If your csv file has, say, the player numbers in the code field, and nothing in the Reference, then you can change the headings and the file will import correctly.

NOTE: Your csv file may have other fields or be in a different order. This is not a problem as long as the columns named here are in the file.

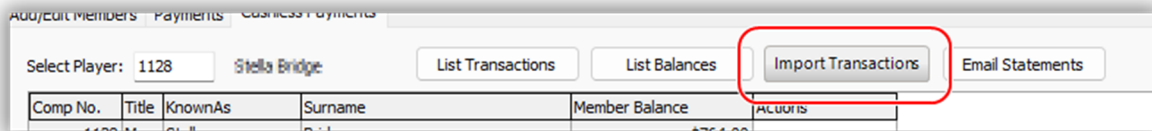


It is important to note at this point that along with all cashless payment deposits, this screen can allow for import of subscription payments, Tournament Entries and other member related payments.

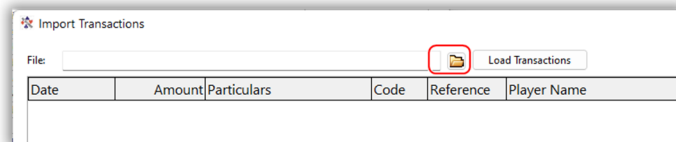
If the Import Transaction button is **YELLOW** then it means that there are unprocessed transactions that need dealing with. These should be sorted out before importing more from another file.



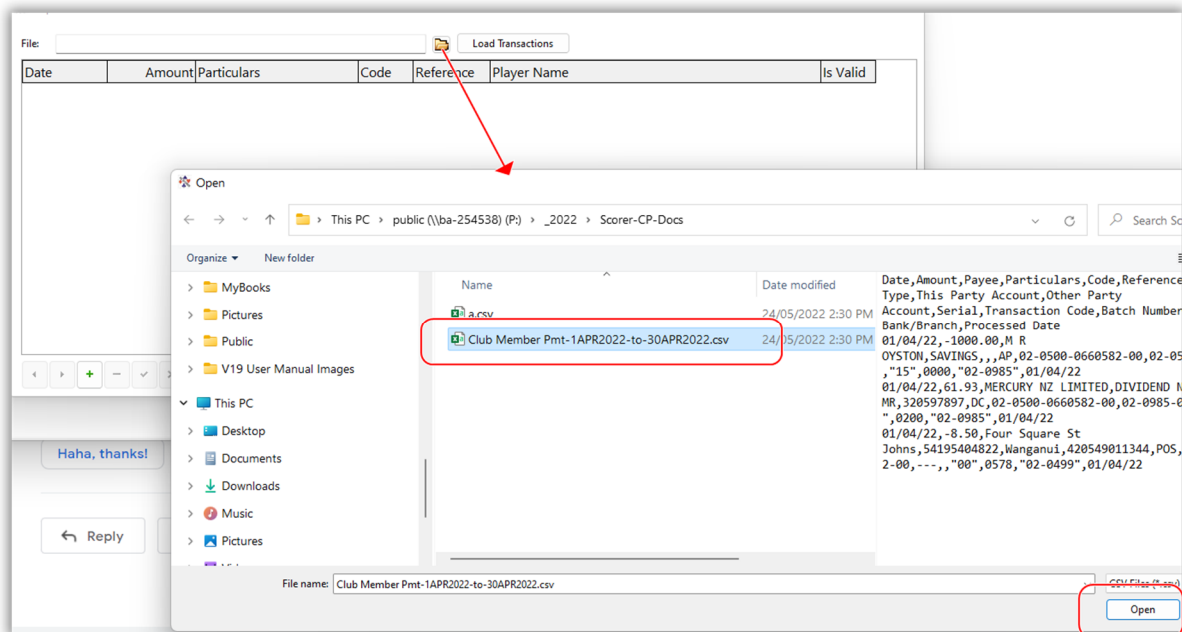
Once all the fields are correct, the "Save and Process" button will process the transactions to the appropriate tables.



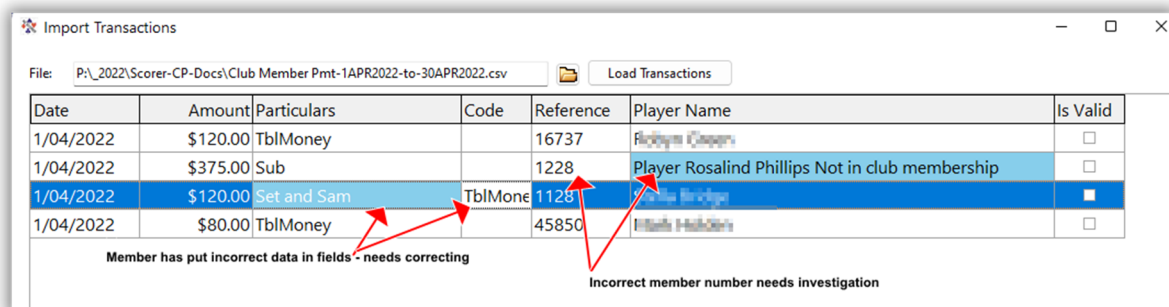
If there are no transactions waiting, the Import Transactions button is grey.



Click on the folder to browse and select a file to open



When the file is selected and opened, initial validation is done on the fields.



1 – These records are correct – the member has entered TblMoney in the particulars and their computer number in the Reference. Note that this is NOT case sensitive so “tblmoney” or “TBLMONEY” are all acceptable. The system has looked up the players’ names from the computer number.

2. The member has put incorrect data in the fields – this is highlighted in light blue to show that it needs correcting. The fields can be corrected manually in this screen.

3. When the reference is corrected to a computer number, the system looks up the name. If the number is a valid NZB number but not a member this will be shown also.

Helpful Hints:

- 1 Use the cursor keys to move down the column. If there are a number of users with incorrect particulars that should say "TblMoney" then copy the text "TblMoney" and paste into each cell.
- 2 If couples pay together, then the line can be duplicated then proportion the payment amount to each player. Alternatively make the payment to one player then use the transfer button to move money from one player to the other.
- 3 Merge payments made by the **same player on the same day for the same amount**. IF this happens then the system will not handle both payments and take them as a duplicate causing a discrepancy with the bank.

Import Transaction Controls



- 1 Move UP one row
- 2 Move Down one row
- 3 Add a row to the entries [Defaults current date, \$0, TblMoney, 0 (player number)]
- 4 Delete the current line
- 5 Accept changes made to the current field
- 6 Cancel changes made to the current field – works until you leave the current line
- 7 Duplicates the selected line – User must then change the \$ amounts to balance with the original transaction
- 8 Validates all lines, highlighting any issues
- 9 Saves the current state of the records without assigning any transactions to players
- 10 Saves the current state and processes any transactions able to be processed correctly, leaving any other transactions to be processed after correction.
- 11 Cancels any changes made since the import.

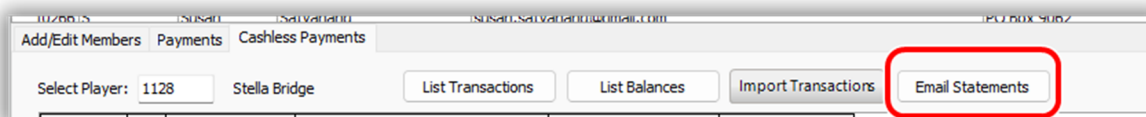
Save and Process

This will validate the lines and process any valid payments.

The invalid lines will not be processed and remain in the table until they are manually removed or corrected and processed, with one exception.

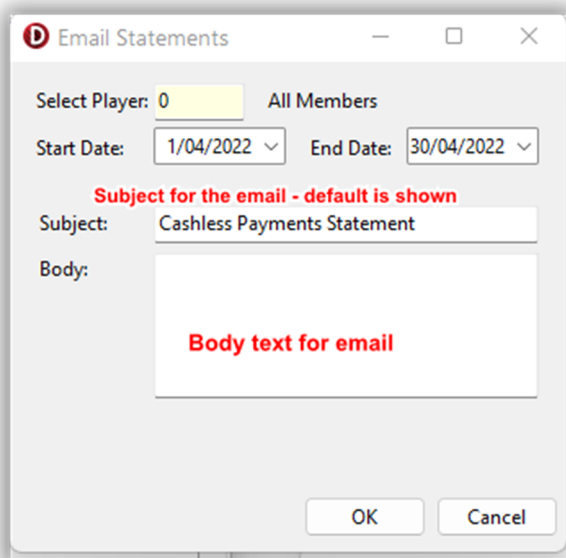
Lines with Particulars = "TEntry" AND an eventid in the code AND a valid NZB number (even though they are not a member) will not show as valid (not being a member) but WILL be processed to the Tournament Entries.

Email Statements



This allows the user to email statements to members who have are active in the Scorer Cashless Payments system.

A separate application has been installed to manage the email, and the statements may be emailed to an individual or to all members.

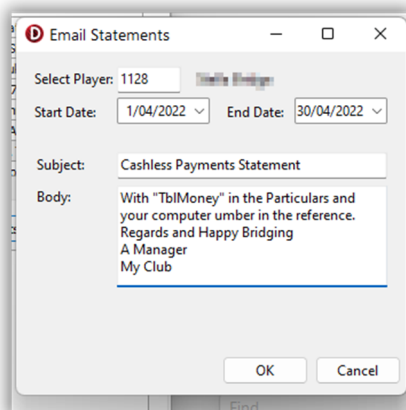


The default settings are as shown, with the date range for the entire month prior to the current date, Select Player = 0, so all players will receive their email, Subject defaults to "Cashless Payments Statement, but this is free text and can be modified.

Body: Is the body of the email and can be used to assist the user in understanding what is being sent or to pass on some generally good feedback about the club,

The subject and body are common to all emails

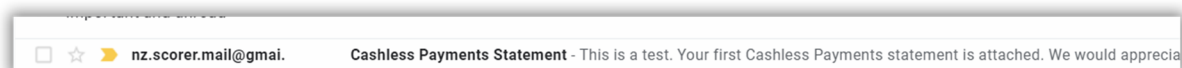
The emails use a report in the system folder called CP_mail_bg.



Although the user is able to modify this, it is recommended that a cautions approach be taken to modifying information which is being emailed to potentially the entire club membership.

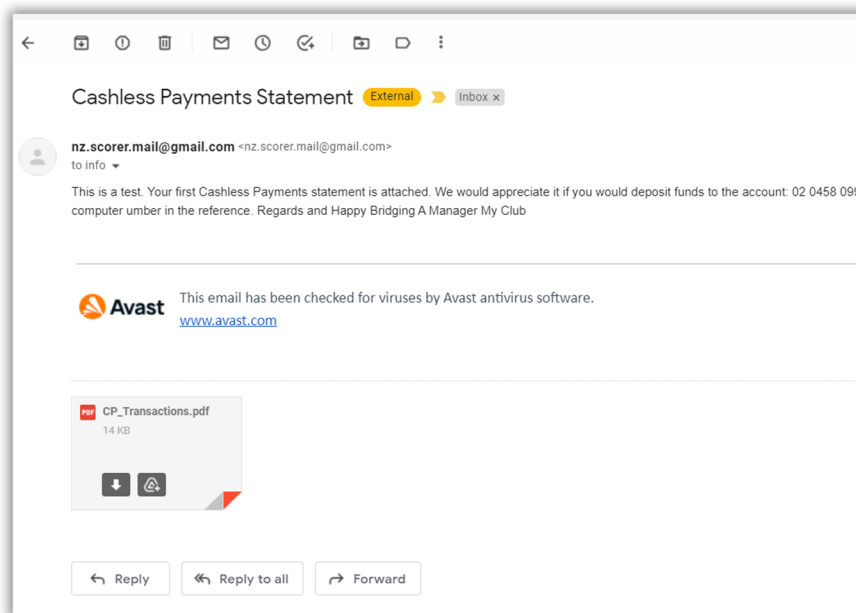
The resulting report is produced as a pdf and attached to the email.

It is important to note at this stage that any user who does NOT have an email address has the mail sent to the club email.



Mail is received from NZ Scorer mail, with a reply to address being the club email

The mail has an attachment called "CP_Transactions.pdf"



Opening the attachment shows the statement

Electric Bridge		Cashless Payments Statement for period 01 Apr 2022 to 01 Jun 2022		<i>Produced June 01, 2022 01:41 pm</i>
Player Name (16737)				
Date	Statement Reference	Opening Balance: \$1,120.00		
		Debit	Credit	
1/04/2022	csv import 2022-05-25 8:58		\$500.00	\$1,120.00
1/04/2022	csv import 2022-05-24 14:44:01.4423081		\$275.00	
1/04/2022	csv import 2022-05-24 15:14		\$245.00	
1/04/2022	csv import 2022-05-25 6:15		\$100.00	
4/04/2022	Session Mon Evening 2732	\$7.00		\$1,113.00
11/04/2022	Session Mon Evening 2730	\$7.00		\$1,106.00
12/04/2022	csv import 2022-05-25 6:15		\$100.00	\$1,206.00
18/04/2022	Sub pmnt of \$350.00 Receipt:22267 2022-05-26 7:49		\$0.00	
28/04/2022	Session Thu Afternoon 2898	\$7.00		\$1,199.00
3/05/2022	Session Tuesday Evening		\$0.00	
5/05/2022	Session Thu Afternoon 2805	\$7.00		\$1,192.00
9/05/2022	Session Monday Evening	\$7.00		\$1,185.00
25/05/2022	Tbl Money	\$720.00		\$465.00
26/05/2022	Tbl payment from club	\$325.00		\$140.00
26/05/2022	Tbl money	\$80.00		\$60.00
		Closing Balance: \$60.00		

The format for the report is easily customisable for any specific club.

Debits and credits are shown and the net balance at the end of the day of each transaction is shown on the right.

A warning message may be inserted if the balance is below a certain value, at the discretion of the club.


In the example above, the

subscription was banked on 18/4/2022 as "SUB" separately from the "TblMoney", so it does not go into the player's credits but gives

e.g.

Electric Bridge

Cashless Payments Statement for period 01 May 2022 to 01 Jun 2022

 (36081)

Date

Statement Reference

Opening Balance: -\$7.00

		Debit	Credit
1/06/2022	No Transactions This Month		\$0.00
		Closing Balance: -\$7.00	

Your playing finds are getting low. Please top them up by depositing to the club bank account
02 0548 0346680 00
Please use TblMoney as particulars
and 36081 as Reference

Tournament Entries

If the Import from csv option is used with:

Particulars = TEntry

Code= EventID of the tournament (get this from the calendar)

Reference = PlayerID

The information will be stored in a table TournamentEntryPayments, which will be linked to the entries when entered/uploaded in the tournament entries screen.

Note that the entries may be re-loaded or even uploaded from round 1 and the payment status remains.

NOTE: This can be easily used to record entries to special events like Christmas Party. The event can be set up as a tournament with 0 C-points and the entries put in the tournament entry screen.

When payment is received it is imported through the cashless payments screen as TEntry with the eventid in the code, and those that have paid will highlight in green.

Tips for applying Tournament Entry cash Payments

If there are a number of payments come in, then go to the Options → Membership screen and change the “Default Particulars” to TEntry

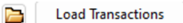
THIS WILL NEED TO BE CHANGED BACK AFTER ENTRIES ARE ADDED

Although it is not necessary to change the default, it may save a lot of typing.

Now go to the membership screen → Cashless Payments tab.

Click Import Transactions


Click the + to add a line

File: 

Date	Amount	Particulars	Code	Reference	Player Name	Is Valid
1/06/2022	\$0.00	TEntry	883	34329		<input checked="" type="checkbox"/>

↑ Amount of entry fee paid ↑ EventID (from the Calendar) ↑ Computer number

When amount, particulars, code and reference are completed, click on the tick control at the bottom of the window

File: 

Date	Amount	Particulars	Code	Reference	Player Name	Is Valid
1/06/2022	\$35.00	TEntry	883	69542	Player Pat Oyston Not in club membership	<input checked="" type="checkbox"/>
1/06/2022	\$35.00	TEntry	883	34329	Player Martin Oyston Not in club membership	<input type="checkbox"/>

< > + - ✓ ✕ Duplicate Validate Save And Close Save And Process Cancel

The player number is looked up and you are ready to save and process the entry fee.

NOTE: The "Is Valid" column indicated it is not valid if the player is not a club member, but this is ignored for tournament entries.

When finished with the manual entries here, remember to change the default particulars back to TblMoney (or whatever it was set to).

Extra Reporting

There are two reports delivered in the Admin folder of the reports.

CP_Statement allows the user to print a statement for a chosen member for a specific timeframe. This report replicates those emailed.

CP_Report gives the debits, credits and net balance for the Cashless Payments system as well as a list of members with their starting balance, closing balance and net transaction amounts over the period chosen.

Martin Oyston

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